



Malta Arbitration Centre

Centru Malti ta' l-Arbitragg

DATA PROTECTION POLICY

The Data Protection Act, 2001 makes provision for the protection of individuals against the violation of their privacy by the processing of personal data, held electronically or in manual form.

The Malta Arbitration Centre (hereinafter referred to as the 'MAC') is set to comply fully with the principles of data protection as contained in the Data Protection Act, 2001.

The MAC collects data supplied by members/prospective members of the panels of arbitrators for domestic arbitration in terms of article 10(3) of the Arbitration Act, 1996.

The MAC needs to process and retain the data supplied to:

- a. Compile lists of members of the various arbitration panels;
- b. Ensure that members of the panels satisfy the requirements laid down by the MAC to act as arbitrators;
- c. Inform members/prospective members of the panels of the date, time and venue of events organized by the MAC;
- d. Publish members' biographies for the assistance of users of the arbitral process.

The MAC needs to use the data supplied for marketing purposes, for statistical reports and for publications issued by the MAC.

The MAC may disclose the data supplied to the parties to arbitration proceedings, the parties' assistants and representatives, the public at large and other interested persons.

Requests to access personal information, kept by the MAC either on computer or in manual files, must be made in writing by the data subjects and addressed to the Data Controller of the MAC. The request must be accompanied by a photocopy of the identity card or other means of identification of the data subject, which will be returned back to the data subject. The MAC aims to comply as quickly as possible with requests to access personal information and unless there is good reason for delay, the MAC will ensure that the access is provided within a reasonable time. If the request to access cannot be met within a reasonable time, the reason will be explained in writing to the data subject making the request.

Data subjects have the right to request the MAC to rectify, or in appropriate circumstances, to erase, amend or not use any inaccurate, incomplete or immaterial personal data which has or is being processed.

Data subjects have the right to oppose to the process of personal data by the MAC for purposes concerning direct marketing, provided the data subject gives notice thereof to the Data Controller of the MAC.

The data subject must inform the MAC of any variations relating to his/her personal information.

The Data Controller of the MAC is Mr Godfrey DeMarco and may be contacted at 33, South Street, Valletta VLT 11 or by email on malta.arbitration@mac.com.mt